

Rules Verification Checklist – Documentary

Student Name(s)	
Documentary Title	
Run time of Documentary	
Word count of process paper	

GENERAL RULES

√	Requirement:
	My/our topic clearly relates to the annual theme.
	This is an original entry. Each participant has only participated in one entry.
	I/we have researched and created this documentary in the last year.
	I/we certify that this is my/our original work. I/we have not used any improper assistance. Credit has been given properly when appropriate.
	I/we understand the rule prohibiting costumes and historical materials other than that contained in the documentary.
	I/we understand that using someone else’s work without properly crediting it is plagiarism and will result in disqualification.

WRITTEN MATERIALS

√	Requirement:
	I/we have supplied a title page on the front of our process paper (4 copies). The title page includes: <ul style="list-style-type: none"> • the title of the documentary, the names of the creator(s), Junior OR Senior Division, Individual OR Group Documentary, and word count of process paper. No other information (school, state, teacher, course) is contained on this page.
	I/we have supplied a process paper (4 copies). The process paper (500 words or fewer) addresses: <ul style="list-style-type: none"> • how I/we chose our topic • how I/we conducted our research • how I/we selected to make a documentary and developed this documentary • how my/our project relates to the NHD theme
	Following the process paper, there is an annotated bibliography that contains: <ul style="list-style-type: none"> ○ a complete list of all sources used to create this entry separated into primary and secondary sources ○ annotations for each entry

DOCUMENTARY RULES

√	Requirement:
	The documentary is less than ten minutes in length (from the first frame to the end of the credits).
	I/we can set up the documentary in five minutes or fewer.
	I/we can clean up any equipment used to play the documentary in five minutes or fewer.
	I/we know how to run the equipment and have practiced doing so.
	I/we understand that the title of the entry and the name(s) of the participant(s) are announced before the documentary begins. I/we understand that other commentary or live narration are prohibited.
	The documentary is my/our original academic work.
	I/we operated all equipment, including editing software
	The only voices or images on the documentary belong to members of the group or the people we interviewed. I/we have provided any narration, voice-overs, or dramatizations.
	I/we have credited and cited all sources in the annotated bibliography as well as in the credits of the documentary itself.
	I/we have included a readable list of credits that acknowledges the sources of our photographs, images, video, music, film, and media clips.
	I/we know that the judges cannot interact with the equipment in any way and that the documentary must play on its own.

I/we certify that this National History Day project is the result of my/our unique academic work. All assistance and sources are properly credited.

Signed _____

Date: _____

Signed _____

Date: _____

Signed _____

Date: _____

Signed _____

Date: _____

Signed _____

Date: _____